UNIVERSITY OF MINNESOTA
Driven to Discover℠

COLLEGE OF LIBERAL ARTS

INFOREADY USE FOCUS
Graduate Students

INFOREADY ADMINISTRATOR
Jennifer Coffman
Executive Office Research
Development Specialist

DEPARTMENT
College of Liberal Arts,
Office of Research &
Graduate Programs

LOCATION
Minneapolis, MN

FACULTY & STUDENTS
482 faculty, 14,000
undergraduate and
graduate students

WEBSITE
cla.umn.edu

One System, One Platform Saves Time

CHALLENGE CLA is the largest College within the University of Minnesota, with more than 30 departments, centers, and initiatives. Jennifer spends about half her time working on graduate programs and graduate students running various competitions and programs. The other half is working with the research development team and running faculty awards, identifying opportunities, and more.

"As part of our services, we review application content, ensure correct documentation formatting, support application submission and complete internal processes. So one-off email requests kept arriving and it just got a little cumbersome tracking and keeping up to date on who's working with whom and what stage we're at with each of the faculty. That's why InfoReady made so much sense for us."

SOLUTION Jennifer first learned about InfoReady from another unit at the University. She first tested it with an intent-to-submit form for faculty and quickly deployed it for other competitions and forms.

RESULTS "We were having to manage Google Spreadsheets and Google Forms, pulling from one source to drop into another source – for example, creating award letters and doing mail merge. As a result, we were in and out of Google and the Google platform then jumping over to the Word side. Now with InfoReady, we're really focused on moving competitions into one system, one platform, and it's working really well and saving us time."

"The Center for Writing reached out to us as they were struggling with receiving around 60 applications for Dissertation Writing Retreat awards and wanted a better way to streamline the reviewer process. With InfoReady installed, the application and review process is automated, as is sending notifications once the application has been accepted. What they especially appreciate is the much faster turnaround time and not being concerned about missed, unopened, or direct-to-spam emails that frustrate communications and jeopardize applications."

"We're really thankful we have the InfoReady system in our hands now, and are looking to continue expanding usage through partnering with interested departments and administrative offices... to more efficiently deal with the myriad documents, reviews, and approvals processes by adopting InfoReady"

Schedule a discovery call to see how InfoReady can help your team at sales@inforeadycorp.com