License Levels & Features Comparison

FEATURE	BRONZE	SILVER	GOLD	PLATINUM
No. of Competitions	Unlimited	Unlimited	Unlimited	Unlimited
No. of applicants and reviewers per Competition	Unlimited	Unlimited	Unlimited	Unlimited
Storage for docs, graphics, videos, and other file types	Unlimited	Unlimited	Unlimited	Unlimited
No. of Microsites (i.e., landing pages)	1	1	3	6
No. of Administrator seats	2	10	25	75
Self-administration	X	X	X	X
Unique Tenant (i.e. site) URL	X	X	X	X
Funding Opportunities Template	X	X	X	X
Application Data Grid Dashboard with custom views	X	X	X	X
Competition Management by Stage	X	X	X	X
Pre-defined and Real-time Application and Review Reports	X	X	X	X
PDF Export Tool	X	X	X	X
Flexible Review Workflow Builder	X	X	X	X
Progress Reports Module	X	X	X	X
Customizable Email Notification Templates	X	X	X	X
Report Dashboard	X	X	X	X
Applicant Driven Routing Steps (Pre-Approval Automation)	X	X	X	X
Co-Applicant identification	X	X	X	X
Proxy submissions	X	X	X	X
24/7 access to Support Portal	X	X	X	X
Live training via webinar during onboarding process	1hr	2hr	3hr	4hr
Customer care email support	X	X	X	X
Customer care phone support		X	X	X
InCommon Single Sign-on		X	X	X
LOI functionality (2-phase competitions)		X	X	X
Form Builder Routing Step		X	X	X
Admin Notes for Applications		X	X	X
Integration with ProQuest Pivot-RP		X	X	X
Non-InCommon (Shibboleth) or CAS Single Sign-on			X	X
General Template			X	X
Bulletin Board Template			X	X
Multitrack Template			X	X
Form Designer Template			X	X
Letters of Reference (Blind letters of support)			X	X
Master Keyword List			X	X
Department Driven Routing Steps			X	X
Additional live training session via webinar			1 total	1 per year
Email Spoofing				X
Vanity or White Label URL				X
Basic Data Feed out of InfoReady				1
Directory Look-up				X

For pricing and more information, contact us at sales@inforeadycorp.com.

Terminology

Admin Notes for Applications: Administrators can add notes about specific applications directly in the platform. These notes will not show in Excel or PDF reports.

Administrator Seats: Administrators are the users of InfoReady who set up and manage competitions, routing steps, notifications, reports and more. Each administrator needs their own seat (license) to use InfoReady.

Applicant Driven Routing Steps (Pre-Approval Automation): Use this feature to automatically populate the review assignment for the first routing step(s) of each application. The reviewer listed in the step will be automatically assigned and notified upon submission of the application.

Application Data Grid Dashboard: The Data Grid is the main location where administrators view application information, take action to move submissions through the process, and extract data to make decisions. The Dashboard can be customized to an administrator's needs.

Basic Data Feed Out of InfoReady: We can configure a standardized export of data from InfoReady and automate the delivery to your institution on whatever frequency is needed. For example: outbound data feed of submitted applications or competition details can be used to populate newsletters or webpages.

Bulletin Board Template: The Bulletin Board template allows administrators to create postings of opportunities and events without setting up an application form or review process.

Competitions: We say competition; you say application process, RFP, RFA, opportunity, form, grant, etc. It's hard to find common language when we work with so many different institutions!

Department Driven Routing Steps: Administrators can automatically assign specific reviewers to a routing step based on the applicant's department. The feature maps designated reviewers to different levels in the organization (e.g. Department Chairs).

Directory Look-up: This feature uses data from your student/faculty information systems to auto-populate user fields. When adding a user to the system (new administrator, reviewer, letter writer, etc.) you can type the first few letters and automatically find a person.

Email Spoofing: Replaces the general email addres support@inforeadyreview.com in email notifications with the sender's email address (or another dedicated account). By default, emails sent from the system will come from support@inforeadyreview.com with sender's name.

Form Builder Routing Step: Gives administrators much more flexibility to create review forms with multiple question types.

Form Designer Template: This template offers additional application form flexibility, including pages, sections, conditional logic/branching questions, text-only boxes and responsive previews for testing applications before launch.

Funding Opportunities Template: The Funding template includes a layout specific to opportunities like limited submissions, grants, and other award processes.

General Template: This template offers more flexibility than the standard Funding template, which makes it ideal for approval forms, nominations, travel approvals, equipment requests, faculty promotion processes and much more.

Integration with ProQuest Pivot-RP: Data from funding opportunities is passed directly from Pivot-RP into InfoReady to instantly create a new competition.

Letters of Reference (Blind letters of support): This feature allows administrators to collect letters that automatically become a part of the application packet. These letters can be visible or hidden from applicants.

LOI Functionality (2-phase competitions): The Letter of Intent (LOI) functionality in the system allows for a two-phase application process. Applicants submit initial proposals that are viewed by administrators and/or reviewers.

Master Keyword List: The keyword list can be added as a field to application forms. InfoReady can upload the initial list of keywords on your behalf, which can be managed by Super Admins.

Microsites: Additional landing pages off the main homepage that are used to group competitions for specific audiences. Microsites have unique content, only display competitions associated with them, have their own URL, and have specific administrators assigned to them.

Multitrack Template: Multitrack opportunities have all the components of a standard set up, with the added functionality of being able to send applications down a certain "track", based on an initial gating question.

Proxy Submissions: Allows a user to be able to submit applications on the behalf of another.

Report Dashboard: Provides high-level information at-a-glance about the statuses of applications, reviews, awards, and progress reports.

Single Sign-On (SSO): This feature allows users to sign in directly to your InfoReady site using their institutional credentials.

Template: Structure of a competition that can be used to create similar opportunities over time. The default InfoReady templates available to you will depend on your Level of Service. From those, you can create an infinite number of custom templates for different types of use cases. All aspects of a competition can be saved as part of a template, saving administrators valuable time when repeating processes.

Unique Tenant URL: A tenant is a standalone InfoReady site with its own web address (URL) which can be completely customized.

Vanity or White Label URL: Vanity URLs allow you to use your own URL (http://somewebsite.YourInstitution.edu) to point to InfoReady. Any communications generated by you or the system will use this URL to direct individuals to the platform. If a vanity URL is not used, you and everyone that uses the platform will still have the same great experience but will be going to an InfoReady URL.