Implementation Manager

Description

InfoReady Inc. has an immediate employment opportunity for an experienced, versatile Implementation Manager. This role will be a critical role in the development of our established, market-leading software solutions in the EdTech Sector. The individual selected for this role will be responsible for all implementation management responsibilities at InfoReady. This person will apply the best software development lifecycle practices to carry on our reputation of on time and within budget delivery.

Primary Responsibilities

- Facilitate and document requirements-gathering sessions and interviews with appropriate stakeholders (internal and external).
- Participate in requirements prioritization with client and project team.
- Work with project stakeholders to define project scope and set goals for project phases.
- Work directly with project managers, information architects, designers, and developers to ensure on time and on budget project delivery.
- Perform project risk mitigation as necessary.
- Assemble business process maps as necessary.

Desired Qualifications

- Excellent written and verbal communication skills.
- Familiarity with agile software development lifecycle methodology & best practices
- Bachelor's degree in business administration, computer science or equivalent experience and education.
- Minimum of two years of experience in a project/Implementation management role.
- Experience working on edtech software is a plus.
- PMP certified a plus but not mandatory.

Email resume and cover letter to Maurice Collins, Chief Operating Officer at mcollins@inforeadycorp.com.