THE UNIVERSITY OF ARIZONA

TWO MINUTE CASE STUDY

How are you using InfoReady?

In the past we had a number of challenges in managing the strategic investment fund. We'd receive a lot of elevator pitches to the provost, 'Hey, I have this project, I have this program, would you like to fund it?' It was difficult to track these funding commitments because they originated from various sources, like email, text, or meeting notes. It was very hard to keep track of all those agreements and to make sure that we transferred the funds appropriately to the department.

When we began to make improvements in structuring our program, we were glad to learn about InfoReady through our research office. InfoReady allowed us to have a competitive process for requesting funds from the Provost's Investment Funds.

How does InfoReady help?

Everything goes through InfoReady. We have two cycles awarding around \$1,000,000 per cycle. The proposal submission, the review, the award notification, and the progress report are all done using InfoReady, which we rebranded to be called Arizona Cultivate.

When we receive a PIF proposal, we review it right away to make sure they include all the required submission material. If it is not complete, we can return it to the applicant within InfoReady, so the applicant can resubmit.

InfoReady especially helps me a lot in the review process. I assign proposals to six different subcommittees for review, so one category will have six reviewers evaluating the proposal. The reviewers enter comments and score everything within Info Ready. If the reviewers have not completed their assignments. InfoReady will send them an automatic reminder. We set up notifications to go out every Monday and Thursday until they complete their review.

Faculty, staff, and campus community now look forward to the notice that the PIF competition is open.

InfoReady has been a lifesaver for me to manage this process.



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